



# Communication Working Group



## You Said

Every meeting we will add all the actions You Said from the meeting.  
To make sure they are done



## We Did

We will put here when something has been done. ✓  
We will all check this together at the start of every meeting ✓



Chair – Amanda to facilitate

Topic – First Meeting



# Communication Working Group



## You Said

21 April 2022

### Website:

You said you would like a website like the Devon one and to choose someone to do this

### Easy Read:

You said you would like people to give presentations and information in easy read and would like to give them guidance



## We Did

Joe introduced himself and you asked him questions and gave ideas of what you would like. Joe will come to the meeting and update us



Space will be made in this meeting to explore how best to do this





# Communication Working Group



## You Said

21 April 2022

**Chair:**  
You all said you would like to be chair the meeting and that you would like to take it in turns with support from Voiceability

**Accessible:**  
You said you would like to make videos and have more accessible ways for people to access information



## We Did

We all agreed and chose Tanya as chair for the next meeting, next meeting we will ask for a chair for June ✓

We will note this as a future need and an agenda item ✓



# Communication Working Group



## You Said

21 April 2022

### Topics:

You said you would like to feel more confident to ask questions and talking to other groups  
Website and input to its design  
Ice breaker discussion  
How to introduce yourself  
Videos and Easy Read on website



## We Did

We will include these items on the future agendas. The website will be discussed every month





Chair – Amanda to facilitate

Topic – Website



# Communication Working Group



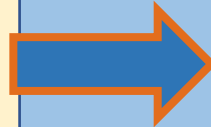
## You Said

19 May 2022

You would like a button to press on your mobile/tablet/laptop to access the website

You would like permission to share some existing videos online on your website

You would like minutes and agendas on the website. If you are chairing you would like a paper copy posted to you



## We Did

We will ask you what this should look like and see if this can be done

These need to be chosen by you and then we will ask permission if we can share them too

We will do this going forwards



# Communication Working Group



## You Said

19 May 2022

You would like options to read, watch and listen to things on the website

You would like a regular newsletter to give updates for all groups

You suggested an activity on the website to encourage people to visit regularly



## We Did

We will make the website as accessible as possible, we will need your help with this

This will be a future agenda item also for the partnership board 29 June 2022

We will ask you what this should look like and see if this can be done





# Communication Working Group



## You Said

19 May 2022

You said a carers information section on the website would be helpful

You would like to all meet and look at the website in a room together

You want Guidance for speakers to use



## We Did

We will consult with carers as to what this should look like

We will arrange one or two in person meetings to see the website together

We will ask Busy People if we can use theirs



Chair – James

Topic – Website/Information Pack



# Communication Working Group



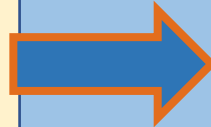
## You Said

16 June 2022

What you would like on the shortcut button

You said you like information in small chunks with big gaps in between

You said you would use the website to check the meeting dates



## We Did

We will ask Joe if it can be designed how you would like it

We will follow this guidance

We will add this to the website



# Communication Working Group



## You Said

16 June 2022

You said you liked the idea of 3 buttons for:

Date



Agenda



You Said We Did



You said you would like to talk about videos next time and Youtube

You said you would use the website to check the meeting dates



## We Did

We will add this under each working group on the website

We will add this to the next agenda

We will add this to the website



# Communication Working Group



## You Said

16 June 2022

You looked at Busy People's speaker guide and made changes

You shared information about events local to you for Learning Disability Week

You shared some successes, Richards visit to Parliament and Marcia's rosette



## We Did

We made the changes together in the meeting to the document (to be continued)

We thank you for sharing them

We enjoy hearing these, thank you for telling us



Chair – Amanda to facilitate

Topic – Website



# Communication Working Group



## You Said

21 July 2022

You said you love the format, how colourful the website is and the pictures (R)

You said you all use YouTube and some of you have subscriptions and playlists

You all agreed you would like a map under 'local info' to see what is happening in your part of Hampshire



## We Did

We will be adding Youtube videos on our own Youtube channel in future

We will speak to Joe about adding a map for this and add links to look up local events



# Communication Working Group



## You Said

21 July 2022

You said some of you would like a phone call and some would like one to one support, to look through the website

You agree the first three website tabs should be: Partnership / Working Groups / Local information

You all agreed to look at the website when it is updated and give your feedback



## We Did

We will call/meet with you for the website updates, based on your preference

We will update the website with these headings and use Easy Read and Photosymbols

We will contact you in August for your feedback and ideas





# Communication Working Group



## You Said

21 July 2022

You said you will get some ideas on what Youtube videos we could link to

You would like to be sent the link again

You would like the next meeting to be in September. Break for August.



## We Did

We will discuss this at the next meeting

We will send this after the meeting

The next meeting is 15 September 2022



Chair – Arun

Topic – Website



# Communication Working Group



## You Said

18 August 2022

An Additional meeting to work on the website

You wanted to finish the easy read guidelines for guest speakers

You like the website and we talked through some of the buttons and what they do

You said you like the colours on the map and we talked about how to find your area there



## We Did

This is now complete – with thanks also to 'Busy People'

We tried out the buttons and you told us where to click to test things out

Joe will make changes for this, we discussed ideas with Joe for choosing areas



# Communication Working Group



## You Said

18 August 2022

You liked Joe's suggestion that the contact box go on the home page tab

You liked Nicki's reminder about liking the welcome video in Devon's website showing how to use it

You said you would like to be on the website, in videos and as a named self-advocate



## We Did

This is now complete – with thanks also to 'Busy People'

We can explore something similar

We will check what is possible and safe



# Communication Working Group



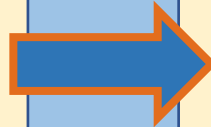
## You Said

18 August 2022

You use YouTube and would like a channel for HLDP

You had ideas for YouTube videos:

- To help self-advocates for meetings – ‘how to’
- Eg How to use Teams
- Health videos
- Make own videos



## We Did

We will set this up

We thought using working group topics might help. We will start to look for existing videos to share and explore making them too



Chair – Tanya/Leon

Topic – Website



# Communication Working Group



## You Said

15 September 2022

You said you wanted the Partnership to hear about the work done so far worked on the presentation for the Partnership meeting today

You said you would all like a turn at presenting

You said you want to update the meeting rules



## We Did

Today we all co-produced a presentation together for the Partnership meeting

We put names to slides so all self-advocates have a turn to present at the Partnership

We will do this before the next Partnership Meeting



Chair – Emma/Amanda (Emma from 3pm)

Topic – Website & Newsletter





# Communication Working Group



## You Said

20 October 2022

You said you would like a contact phone number on the first page to leave messages

You would like more spaces between words and more pictures on Home page

You said (M) you would like to add an information logo 'i'

You said you would like a list of LD GP friendly practices on the website



## We Did

We will ask Joe to add this

We will add this

This has now been added – under 'resources – health'



Chair – Katie

Topic – Meeting Rules &  
Newsletter



# Communication Working Group



## You Said

20 October 2022

### Newsletter discussion:

You said you would like:

- Logo holding hands/Communication Group logo
- Update on what all groups have done
- All drafts to communications group to add to newsletter
- Spread text out and use pictures
- Maybe have jokes
- Farnborough library poster 'stands out'
- Tell people what we do and share news
- To include money savings tips

You said your voices are being heard more and you feel more appreciated

## We Did

We will make decisions in next meeting and design a structure

We will support you to make the newsletter how you want it to be

**December**

**15**

Topic – Quiz for Christmas



# Communication Working Group



## You Said

15 December

You all worked on the rules for meetings and agreed the final version which can be used at the start of working group meetings

Trish brought a Christmas quiz today  
You enjoyed the quiz and it was good to do something for Christmas



## We Did

Thank you Trish for the quiz